

*****IMPORTANT NOTICE*****

Your Vote is Required

WOODFIELD RECREATION ASSOCIATION, INC.

Annual Fiscal Meeting Notice & Clubhouse Vote

The Woodfield Recreation Association will be holding its Annual Fiscal Meeting on Tuesday December 20th at 7:00pm. The purpose of this meeting will be to vote on the building of a new clubhouse and increase of dues from \$310 to \$420 per year. We will also be voting on the 2012 annual budget.

In order to vote, you must have your Association assessments paid in full (you must be in good standing). If you owe anything to the Association, we have enclosed a bill in this mailing. You must pay this bill in full by December 15th, 2011 if you would like to vote.

If you cannot attend the December 20th meeting, you may vote by proxy. Enclosed is a proxy form that you may fill out & mail back with the enclosed envelope. All proxies must be mailed by December 16th to ensure that we receive them by December 20th. To vote by proxy, you must authorize someone to vote on your behalf. This could be your neighbor, a Board member or anyone that lives in the neighborhood and is a member in good standing. You may choose to let your proxy voter vote in the manner in which they choose or you can direct them to vote in a certain way- this is up to you. If you decide to vote by proxy, and give the proxy to your neighbor or friend, they must present the proxy to the Board with the ballot when they vote. No ballots can be filled out the night of the meeting unless the resident is present or they have the proxy to vote for that resident. There is only one vote per property and you must be the homeowner to vote.

Our By-Laws state that in order to approve the building of a new clubhouse and increase the fees, we must have 60% of owners that are in good standing present in person or by proxy at the fiscal meeting in order to have a quorum. Of this 60% quorum, we need 66 2/3% of those present (in person or by proxy) to vote in favor to pass the measure. Our By-Laws also state that if we do not have a 60% quorum, we may adjourn the meeting and immediately reconvene the meeting and then are only required to have a quorum 30% of owners. This makes it especially important to vote by proxy or come to the meeting, so that your voice may be heard.

We have enclosed an informational sheet with details about the project from our building committee. They will be hosting an Open House on December 11th from 12:30pm-2:00pm to answer any questions that this form may not answer. If you have any questions about the voting process please contact our Business Manager at 513-588-8013.

Woodfield Recreation Board of Directors

Woodfield Recreation Association, Inc.

PROXY BALLOT

For Building Of A New WRA Clubhouse and
Increase of assessments

Please Complete Proxy A or Proxy B

Proxy A (use this Proxy if you are unable to attend the fiscal meeting but want to be counted toward quorum and have someone vote their choice on your behalf)

This proxy authorizes _____
(you may put an individual's name who will be present at the meeting or simply write "President of the Board")
to vote on my behalf, in the manner in which they choose:

Name (please print): _____

Address: _____

at the fiscal meeting on Tuesday December 20th at 7:00pm in the WRA Clubhouse. I understand that this proxy may only be used for voting on the building of the clubhouse and increase in assessments.

Member signature _____ Date _____

Proxy B (use this Proxy if you are unable to attend the fiscal meeting but want to be counted toward quorum and specify how you wish to vote)

This proxy authorizes _____
(you may put an individual's name who will be present at the meeting or simply write "President of the Board")
to vote on my behalf, in the manner in which I choose:

Name (please print): _____

Address: _____

at the fiscal meeting on Tuesday December 20th at 7:00pm in the WRA Clubhouse. I understand that this proxy may only be used for voting on the building of the clubhouse and increase in assessments.

I direct my proxy to vote **for** the building of the clubhouse and assessment increase of \$110/year _____

I direct my proxy to vote **against** the building of the clubhouse and assessment increase of \$110/year _____

Member signature _____ Date _____

You may mail this Proxy form back in the enclosed envelope by December 16th, 2011 or give it to someone to bring to the meeting on December 20th